

No.73/25/2005/IT/TRG/BSF/
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
DIRECTORATE GENERAL BORDER SECURITY FORCE
COMN & IT DTE
(IT WING)

10, CGO Complex,
Lodhi Road, New Delhi-03.

Dated, the ___ May' 2005.

To

All Frontier HQrs BSF,
BSF Academy, Tekanpur
TC & S Hazaribagh.

**SUB: COMPUTER COURSES OFFERED BY NCRB, NEW DELHI DURING
THE YEAR 2005**

National Crime Records Bureau (NCRB) has been imparting training to Police Officers of State Police/ CPOs at its Head Quarters in New Delhi on Information Technology related subjects. This year NCRB is conducting the following computer related courses:-

- a) Computer Basics & Office Automation
- b) Basic Course in DBMS Software Development
- c) Management of Police IT System
- d) Programming in Visual Basic
- e) Training of Trainers on Windows 2000 & SQL Server

2. The details of each of these courses have been furnished at appendix 'A'.

3. These courses will be conducted at Head Quarters, National Crime Records Bureau, Government of India Office Complex, behind Hyatt Regency Hotel on Ring Road, East Block-IX, Sector-I, R.K.Puram, New Delhi-110066. Tel.No. 26101767, 26176685. All courses are to be attended in civil dress.

4. Officials nominated have to report by 0930 hrs on the day of commencement of the course. For this purpose; it is advisable to reach Delhi a day before. Officials coming for attending Computer Courses may reserve their return tickets in trains leaving after 1800 hrs on the day of closing of the course.

5. Officials should not be relieved for attending the course without receiving acceptance from this office.

6. As approved by competent authority, the vacancy of these courses has been allotted to Ftrs/Trg Instn mentioned against each in appendix 'A'. Concerned Ftrs/Trg Instn are requested to send nominations of eligible DC (Comn), AC (T), SI(RM), SI (RO), ASI (RM) & ASI (RO) who fulfill the eligibility criteria in the prescribed nomination form attached as appendix 'B'.

7. The filled up nomination form of detailed & reserved candidates as per proforma at appendix 'B' should reach this office by 10th June, 2005 for further submission to NCRB, New Delhi.

(J P SYAL)
ADIG (IT)

Encl: Appendix "A"- Details of Computer Courses
Appendix "B"- Nomination form

Copy to:-

1. Trg Dte, FHQ New Delhi - For information please.

Appendix "A"

DETAILS OF COMPUTER TRAINING PROGRAMME OFFERED BY NCRB FOR TRAINING YEAR 2005

S.No	Course Name	Dura- -tion	Period		Rank	Eligibility Criteria	Ftr/Trg Instn alongwith no. of vacancy
			From	To			
1	Management of Police IT System	01 Week Each	11 July'05	15 Jul'05	DC(Comn)/ AC(T)	Working Knowledge of Computer posted in Computer Centre	Punjab-1 Gujarat-1
			3 Oct'05	07 Oct'05			AMMN-1 TCM-1
2	Training of Trainers on Windows 2000 & SQL Server	03 Weeks	1 Aug'05	19 Aug'05	SI(RO/RM) & above	Working knowledge of MS Windows & DBMS	BSF Academy-1 TC & S H/bagh-1
3	Programing in Visual Basic	03 weeks	5 Sep'05	23 Sep'05	ASI(RO/RM) & above	Windows Operating System & any programing Knowledge	Jammu-1 Rajasthan-1
4	Computer Basics & Office Automation	2 Weeks	7 Nov'05	18 Nov'05	DC(Comn)/ AC(T)	----	South Bengal-1 North Bengal-1
5	Basic Course in DBMS Software Development	02 weeks	5 Dec'05	16 Dec'05	SI(RO/RM) & above	Basic knowledge of MS Word & MS Excel	Srinagar-1 Baramulla-1

NATIONAL CRIME RECORDS BUREAU
TRAINING BRANCH

NOMINATION FORM

(Note: Please note the eligibility criteria before opting for a course)

COURSE TITLE

FROM

TO

-
1. NAME(CAPITAL LETTERS):
Mr/Mrs/Ms. _____
 2. DESIGNATION:
(If IPS, INDICATE YEAR _____ CADRE _____)
 3. YEAR OF BIRTH:
 4. OFFICE ADDRESS:

PHONE

(O)

(R)

FAX:

E-mail:

-
5. Tick the subject(s) you know
 - (a) DOS
 - (b) WINDOWS
 - (c) dBASE/FOXPRO
 - (d) VISUAL BASIC
 - (e) 'C' LANGUAGE
 - (f) SQL
 - (g) RDBMS (Mention.....)
 - (h) HTML
 - (i) Any other