

INVITATION TO TENDER (NIT-A)
ADVERTISED TENDER ENQUIRY

Government of India, Ministry of Home Affairs
Directorate General, Border Security Force
 BSF Signal Regiment : Technical Store
 10, CGO Complex, Lodhi Road, New Delhi – 110 003
Tele/Fax No: 011-24363016, E-mail: sigreg@bsf.nic.in

Tender No. SR/752/T-ST/CAMC/DCN/2019**Dated, the 16/08/ 2019**

DIG BSF signal regiment Border Security Force, on behalf of the President of India invites On Line Open e-Tenders under TWO BID system (Technical & financial bid for the following Equipments for one year.

Srl No.	Description of store	Qty
1	Digital Conferencing System	
i	BOSCH chairman conference unit	02 Nos
ii	BOSCH delegate conference unit	42 Nos
iii	BOSCH delegate conference unit at Podium	01 No
iv	BOSCH conference control equipment	02 Nos
v	Automatic charge over unit customized	01 No
vi	BOSCH extension power supply	01 No
2	Software for Operator control	
i	Operator's computer with 17" TFT monitor	01 No
ii	BOSCH microphone management	01 No
iii	BOSCH system installation next generation	01 No
iv	BOSCH start up software	01 No
v	BOSCH Synoptic control	01 No
3	Libert on line UPS of 6 KVA 30 Min backup with SMF batteries	01 No
4	BOSCH OEM'S audio conference cable	150 Nos
5	BOSCH OEM'S connector for digital	25 Nos
6	Microphone cable	20 Nos
7	Customized Amplifier for existing ceiling speakers	12 Nos

Last date and time of receipt of online tender **04/09/19 at 1700 hrs**
 date and time of online tender opening **05/09/19 at 1200 hrs**
 Earnest money **Rs. 14,000/-**

The complete Note :- the complete tender documents can be accessed & download from CPP Portal <http://eprocure.gov.in/eprocure/app> please check regularly the web site form any changes /modification /amendment in the tender enquiry.

Participating bidders are advised to ensure that their tenders are complete in all respects, all document have been filled in and all supporting documents are uploaded only in CPP Portal <http://eprocure.gov.in/eprocure/app> . Incomplete tender enquiry are liable to be ignored / rejected .

Signature of the tenderer

(A R Sharma)
2IC (Comn)

For and on behalf of the President of India

CHAPTER-I
INVITATION TO TENDER (NIT-B)

Government of India, Ministry of Home Affairs
Directorate General, Border Security Force
BSF Signal Regiment : Technical Store
10, CGO Complex, Lodhi Road, New Delhi – 110 003
Tele/Fax No: 011-24363016, E-mail: sigreg@bsf.nic.in

Tender No.SR /752/T-ST/CAMC/DCN/2019

Dated, the 16/08/ 2019

On behalf of the President of India, DG BSF invites an open tender for the store/service related to the schedule of requirement of tender enquiry enclosed.

2. The conditions of contract which will govern any contract made are **contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA, CVC and other relevant departments of Government of India from time to time which has been issued before issuance of this Tender. Any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general condition.**

3. The above manuals are available with latest amendment on website of Ministry of Finance, Govt of India. The same can be downloaded from the [www. finmin.nic.in/](http://www.finmin.nic.in/).

4. If you are in a position to quote for the supply of these services in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be filled in, signed and submitted through e-procurement site.

5. Public Procurement order(preference to Make in India, 2017) issued by Department of Industrial Policy and Promotion, **Ministry of Commerce & Industry**, Govt. of India, vide their letter dated 15.06.2017 and notification issued by **Ministry of MSME** under section 11 of Micro, Small and Medium Enterprises Development **Act 2006** shall also be taken into consideration in procurement of Goods & services.

6. You are requested to study the tender document completely and ensure all documents and Annexure to the tender are complete and correctly filled in, signed and stamped where applicable and then upload on CPP portal.

7. CPP Portal i.e. eprocure.gov.in is maintained by National Informatics Centre (NIC). **Any technical problem** related to uploading the technical bid by participant bidder will be addressed by NIC and their helpline team. No assistance in any manner will be provided by BSF and no request on this behalf will be entertained for extension of tender as well as for acceptance of hard copy.

8. This Tender is **NOT** transferable.

Signature of the tenderer

(A R Sharma)
2IC (Comn)

For and on behalf of the President of India

CHAPTER- II
INSTRUCTIONS TO BIDDERS
(This tender set is not transferrable)

Government of India, Ministry of Home Affairs
Directorate General, Border Security Force
 BSF Signal Regiment : Technical Store
 10, CGO Complex, Lodhi Road, New Delhi – 110 003
Tele/Fax No: 011-24363016, E-mail: sigreg@bsf.nic.in

Tender No. SR/752/T-ST/CAMC/DCN/2019

Dated, the _____/08/ 2019

For and on behalf of the President of India, the Directorate General BSF New Delhi invites advertised tender enquiry / OTE through online tenders under Two Bid System (Technical and Financial Bid) on the prescribed form, for CAMC of the following stores as detailed in this schedule to tender:-

SI No.	Description of store	Qty
As per Schedule of Requirement (Chapter-V and SLA at Chapter - VII)		

2. This tender enquiry has the following chapter and appendices.

(i)	Chapter I	Invitation to tender (NIT)	Page 3
(ii)	Chapter II	Instructions to bidder	Page 4 to 11
(iii)	Chapter III	Instruction for online bid submission	Page 12 to 14
(iv)	Chapter IV	eligibility and qualification criteria	Page 15 to 16
(v)	Chapter V	Schedule of requirement	Page 17
(vi)	Chapter VI	General Condition of contracts	Page 18 to 22
(vii)	Chapter VII	Service level agreement (SLA)	Page 23 to 24
(viii)	Chapter VIII	Standard Forms to be filled & uploaded by bidders:	
	Appendix-1	Offer of stores /services	Page 25
	Appendix-2	Details of participating firms	Page 26 to 29
	Appendix-3	Manufacturing details of India OEM & System Integrator	Page 30 to 32
	Appendix-4	Details of Foreign OEM & their Indian authorized distributors	Page 33 to 34
	Appendix-5	Service centre & workshop details	Page 35
	Appendix-6	Performance statement format	Page 36
	Appendix-7	Bank Guarantee Format for furnishing Earnest Money (EMD)	Page 37
	Appendix-8	Price Schedule	Page 38 to 40
	Appendix-9	Proforma for 'e-payment'	Page 41
	Appendix-10	Security Clearance Detail	Page 42
	Appendix-11	Declaration Certificate to be furnished by bidder	Page 43
	Appendix-12	Enlistment Application form	Page 44 to 45
	Appendix-13	Check list for tenderers	Page 46 to 47
	Appendix-14	Abbreviation	Page 48

3. All tender documents inclusive of NIT, instructions to bidder, special condition, schedule of requirement, SLA and all other relevant document are available at e-Procurement site <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download the same and go through in detail. All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and conditions of the tender are understood and accepted should be signed and **submitted only through on line e-Procurement site** <https://eprocure.gov.in/eprocure/app>.

4. Tenderers are advised to carefully go through all the conditions and documents attached with this tender enquiry, before uploading the tender. All tender documents attached with the tender are sacrosanct for considering any offer as a complete offer. **Tenderer are also advised to go through checklist.**

5. Tenderers must ensure that they have gone through with complete tender documents and read thoroughly all terms & conditions, schedule of requirement, tenders QRs/TDs. Tenderer will upload the declaration certificate for the same purpose. All questionnaire alongwith the various forms & annexure will be signed in column & on each page and uploaded with their offer, as it is, without any modification/alteration.

6. In case of any difference between the conditions mentioned in tender enquiry and the specification/SLA, the condition given in the specifications will be binding.

7. Each tenderer can quote product/products of one OEM only.

8. Name of Stores :

Srl No.	Description of store	Qty
1	Digital Conferencing System	
i	BOSCH chairman conference unit	02 Nos
ii	BOSCH delegate conference unit	42 Nos
iii	BOSCH delegate conference unit at Podium	01 No
iv	BOSCH conference control equipment	02 Nos
v	Automatic charge over unit customized	01 No
vi	BOSCH extension power supply	01 No
2	Software for Operator control	
i	Operator's computer with 17" TFT monitor	01 No
ii	BOSCH microphone management	01 No
iii	BOSCH system installation next generation	01 No
iv	BOSCH start up software	01 No
v	BOSCH Synoptic control	01 No
3	Libert on line UPS of 6 KVA 30 Min backup with SMF batteries	01 No
4	BOSCH OEM'S audio conference cable	150 Nos
5	BOSCH OEM'S connector for digital	25 Nos
6	Microphone cable	20 Nos
7	Customized Amplifier for existing ceiling speakers	12 Nos

9. **Earnest Money** : Rs. 14,000/-

CRITICAL DATE SHEET

10. Date of publication on website : on dated 16/08/2019
11. Document download start Date : on dated 16/08/2019
12. Seek Clarification start Date : At 1000 Hrs on dated 17/08/2019
13. Seek Clarification end Date : on dated 24/08/2019
14. Pre bid meeting date & time : At 1100 Hrs on dated 26/08/2019
15. Bid submission start date : 27/08/2019
16. Document download end Date : At 1700 Hrs on dated 03/09/2019
17. Bid submission end date : At 1700 Hrs on dated 04/09/2019
18. Bid opening date : At 1200 Hrs on dated 05/09/2019

19	The Purchaser	:	The President of India
20	Inspection Authority	:	IG (Comn &IT) , Block -10, CGO Complex, Lodhi Road, New Delhi-110003
21	Inspection Officer	:	Board of Officers of BSF
22	Stores Required at (Consignee location)	:	CAMC of Digital conferencing System
23	Delivery Period	:	<p>(a) For Indian Supplier-Within 90 days from the date of issue of AT(Supply order)</p> <p>(b) For Foreign Firms (Bidding Directly):-90 days from the date of opening of Letter of Credit LC will be opened only after seller confirms having received all necessary permission license to export etc from his Govt. Seller to confirm receipt of necessary permission as early as possible but not later than 90 days.</p> <p>(c) BSF reserves the right to extend this date in both cases as per merit.</p>
24	Address of Consignee & Co-ordinator:- DIG BSF Signal Regiment , HQ DG BSF 1 st floor , Block No. 10, CGO Complex, Lodhi Road, New Delhi- 110003		

25 **Place & Procedure for Submission of EMD etc:**

Original payment instrument in respect of EMD, duly completed in all respects is to be submitted at BSF Signal Regiment, 1st floor ,10th Block, CGO Complex, Lodhi Road New Delhi-110003 on or before bid opening date & time. The copy of this documents must be uploaded alongwith technical bids by the bidders for transparency. Late/Delay/Non submission of originals would result in rejection of bid during online bid opening. **Hard copy of bids will not be accepted.**

26 **Form of Earnest Money Deposit (EMD):**

The EMD having **validity of 45 days** beyond the final bid validity period be deposited in the following form only: Bid/ offer validity is **9 Month (270 days)** from the date of tender opening

26.1 Fixed Deposit Receipt, drawn in favour of **DDO BSF Signal Regiment, FHQ New Delhi** payable at New Delhi.

26.2 An irrevocable **Bank Guarantee (BG)** of any Indian Nationalized/Scheduled Bank in Indian Rupees drawn in favour of **DDO BSF Signal Regiment, FHQ BSF New Delhi**, in the format supplied with the tender. **(Appendix-8) (Detailed guideline mentioned at Clause-6 of Chapter-VI)**

27 **Bid/ Offer Validity:-**

9 Month (270 days) from date of tender opening. In the absence of any indication in the tender documents submitted, of the date upto which the offer has been kept valid, it will be taken that the offer will remain open for acceptance for the period specified in the schedule to tender.

28 **Extension of Bid validity & Earnest Money :-**

If the validity of the tender is extended, the validity of the Bid & Earnest Money will also have to be suitably extended by the tenderer failing which their tender shall not be considered by the purchaser after the expiry of the aforesaid period.

29 **Clarification on Specifications/SLA:-**

No such requests will be entertained by the purchaser after clarification end date.

30 **Right of Bidders :-**

Bidder can ask in writing about bidding condition, bidding process and / or rejection of their bid. The reasons for rejecting a tender or non issuing of tender document to prospective bidder must be disclosed where enquiries are made by the bidder.

31 **Currency of Bidding :-**

In Global Tender where the Foreign bidder are allowed to quote prices in RBI's notified basket of foreign currency i.e US Dollar or EURO in addition to the Indian Rupee except of expenditure incurred in India which should be stated in Indian Rupee. Indian bidders are to quote in Indian Rupee (INR) only.

OR

In Open Tender bidders are allowed to quote price in Indian Rupees (INR) only.

32 **Submission of the proposal in TWO BID SYSTEM**

All bidders are required to submit their offers in two bid. The details is as under:-

32.1 **TECHNICAL BID:-** It must contain the following:

32.1.1 Tender documents duly completed and signed but without indicating the rate quoted(Scanned copy)

32.1.2 Earnest Money in given schedule format or copies of MSME registration certificates for subject store with monetary limit, if any(Scanned copy).

32.1.3 The technical details of the service offered for CAMC along with the supporting documents of OEM/Manufacturer etc.

32.1.4 All forms & annexure of T.E. duly filled and signed by the bidder

32.2 **COMMERCIAL BID:-**

- 32.2.1 Tenderers should submit price bid(BOQ)Filled as per format available in Appendix-8 of Chapter-VIII (in excel sheet) and upload the same on **CPP Portal <http://eprocure.gov.in/eprocure/app>**.
- 32.2.2 The tenderer should give break up of their prices in terms of basic price, Custom duty,any other tax & applicable GST along with CAMC price.(In PDF)
- 32.2.3 The firm will provide rate list of required spare parts (**MRLS**) for 5 Years after the warranty period separately.
- 32.2.4 Tenderer must quote for CAMC in the given proforma (Appendix-8) and enclose the same in PDF format separately alongwith the commercial bid.

The CAMC price will not be considered for evaluation as L-1

OR

The CAMC price will also be considered for evaluation as L-1

33 **Evaluation of the Proposal :-**

A two stage procedure will normally be adopted:-

- 33.1 **Stage-I:** Offer of the firm will be initially examined in accordance to the eligibility criteria of bidder, availability of uploaded complete tender documents along with essential forms & annexure duly filled and signed. Suitable EMD or exemption certificate as the case may.
- 33.1.1 The tenderers will have to obtain import license/permission/NOC etc. from MHA/ DGFT / Collector of Customs, IGI Airport, New Delhi and landing permit from DGCA themselves.
- 33.1.2 Tenderers must ensure that they enclose all original technical literature and detailed documentary proofs which specifically bring out the compliance of the equipment being offered against the specifications.
- 33.1.3 In case it is not possible to verify compliance of CAMC offered due to lack of adequate documents no reference will be made to tenderer & the bid will not be considered further.
- 33.1.4 The firm have OEM supported or authorised for CAMC of product by OEM/ Manufacturer .

33.2 **Stage-II:-FINANCIAL EVALUATION**

- 33.2.1 The price bids of only those firms will be opened whose Docs as per schedule of requirement have been found meeting the all parameters of CAMC. The Price Bid will be evaluated accordingly.
- 33.2.2 For evaluation and comparison of offers on **equitable** basis, all the quoted prices (with different currencies) will be converted into a single currency i.e. INR as per the selling exchange rates established by RBI/SBI **as prevailing on the date of opening of Tender**.
- 33.2.3 Successful bidder will be evaluated on the basis of net lowest cost to the Govt.
- 33.2.4 Ranking for consideration Lowest one (L-1) will be decided on the basis of CAMC Cost to consignee basis. It is clarified that commercial bid of Foreign bidders, Indian distributor of Foreign OEM, Indian manufactures & their authorized distributor, Indian SEZ manufacture and Indian System Integrator will be compared on the basis of OEM support and CAMC Cost to consignee .

- 34 **Criteria for awarding the contract :-**
Evaluation of successful L-1 bidder will be based on eligibility criteria, qualification criteria for CAMC compliant and L-1 price.
- 35 **Compliance Statement:-**
The firms must submit/upload compliance statement in the format given in **APPX-6** along with technical bid failing which their offer will be treated as incomplete and is liable to be ignored.
- 36 **Terms of Delivery & dispatch Instructions :-**
36.1 CAMC to consignee to basis only for Indian OEM and authorised service centre of Indian/ foreign OEM at Delhi.
- 37 Payment terms
37.1 **For CAMC:** 100% payment will be made after completion of CAMC Period on fulfilment of following conditions :-
37.1.1 Final acceptance of the CMAC, after completion of agreement.
37.1.2 Furnishing of performance bond @ 10% of AT value valid from date of final acceptance of CAMC till two months after expiry of CAMC period laid down, in the shape of a Bank Guarantee in the required Performa.
Payment will be made within 30 days from submission of bills on half yearly basis after the satisfactory performance report from user.
- 38 **Mode of Payment:-** Payment will be made through “**e-payment**” for which duly completed Performa has to be submitted.
- 39 **Purchase/ Price Preference Clause:** The Purchaser preference will be given in accordance to **Rule 153 of GFR 2017** and **clause 1.10.4 of Chapter. I** of Manual for procurement of Goods 2017, Ministry of Finance, Department of Expenditure(GOI) and **MSMED Act 2006** and **Public procurement order** (Preference to Make in India) 2017 issued by Department of Industrial Policy and Promotion letter dated 15.06.2017.
39.1 The brief of Public Procurement order 2017 (Preference to Make in India) issued by Ministry of Commerce & Industry dated 15.6.2017, to be followed is as under :-
29.2 Among the qualified bids, the lowest bid will termed as L-1, is from a local supplier, the contract will be awarded to L-1.
- 40 **Option Clause:**
The purchaser reserves the right to place order on the successful tenderer for additional quantity up to 25% of the quantity offered by them at the rates quoted by them at the time of placement of contract or during the currency of the contract. In accordance to clause 9.3 of Manual for procurement Goods/CAMC 2017, MOF
- 41 **Repeat Clause:-**
The purchaser reserves the right to use 100% tolerance clause under ongoing contract and upto 100% repeat order clause under successfully execution of original contract subject to following conditions in accordance to MHA, Police Modernization Division (Procurement wing) order dated 21 Feb’ 2018:-
i) It will be used for capital acquisitions only
ii) Performance Bank Guarantee @ 10% of the value.
iii) Liquidated damage for the delay supplier @ 1.5% per week subject to maximum of 15% of the value will be applicable.

42. **Security Deposit:**
The successful tenderer will be required to furnish Security Deposit @ 10% of the contract value within 30 days of award of contract, for the due performance of the contract. Failure on the part of the supplier to deposit the security deposit within the stipulated time will make the order null & void.
43. **CAMC:-** The tenderers should submit the rate of CAMC along with price bid.
- 43.1 A complete list of service centres & customer helpline number in Delhi, India along with details of technical personnel manning the service centres must also be uploaded.
- 43.2 Bidders to submit details of test equipment required for undertaking repairs by the user
- 43.3 Bidders to submit details of SMT (Special maintenance Tools) and STE (Special Testing Equipment for undertaking repairs by the users.
44. **Performance Bond**
- 44.1 All successful tenderers against the Tender Enquiry **irrespective of their registration status** with MSME shall be required to furnish performance security bond valid upto the laid down period given in the AT
- 44.2 The successful tenderer will have to submit a Performance Bond equivalent to 10% of the CAMC Contract / Order value, valid till two months after the expiry of the CAMC period in the shape of a Bank Guarantee in the required Performa which will be supplied along with the AT.
- 44.3 The Performance CAMC Bond will come into force after the receipt and final acceptance of the CAMC. Final Acceptance will be from the date of acceptance of Agreement.
- 44.4 Firms will have to direct their banker to extend the Performance bond to be valid till two months after the expiry of CAMC Period, if required. Where the Performance Bank Guarantee is obtained by a foreign bank, it shall be got confirmed by a Scheduled Indian Bank and shall be governed by Indian laws and be subject to the jurisdiction of courts of the place of issue of the Acceptance of Tender (AT).
45. **Tolerance Clause:**
The purchaser reserves the right to place order on the successful tenderer for additional quantity up to 25% of the quantity offered by them at the rates quoted by them at the time of placement of contract of during the currency of the contract. In accordance to clause 9.3 of Manual for procurement goods /CAMC, 2017, MOF.
46. **Liquidated Damages:**
In case the firm does not complete the CAMC within the Agreement of the contract, action will be taken against the firm as per Clause 9.7.9, 9.7.10 & 9.7.11 of Manual for procurement goods 2017,MOF.
47. **Conditions of Contract:**
As contained in Chapter 9 of Manual for procurement goods 2017,MOF and **contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods & all orders issued by MHA**, CVC and other relevant departments of Government of India from time to time.
48. **Jurisdiction & Arbitration:**
This tender and subsequent contract if any are subject to the jurisdiction of Indian Laws and Courts at the place of issue of the Tender. Sole Arbitration is appointed by the DG BSF. For details refer to Clause 9.9.1 and 9.9.2 of Manual for procurement goods 2017, MOF.

49. The bidding firm has to give a self certificate to the effect that it has not been blacklisted/debarred/suspended by any Central Ministry/Department, State Govt., PSUs or Banks etc. The certificate has to be scanned and uploaded along with the tender documents. If it is subsequently established or found that the bidding firm has given any false information or facts or has suppressed facts of manipulated the documents etc, the earnest money deposit or the performance security deposit, as the case may be, will be forfeited and no excuse what so ever will be entertained therefore.
50. **No bidding firm** will be allowed to withdraw its bids after technical bids have been opened. If any firm intends to withdraw after opening of technical bids, its EMD will be forfeited.
51. If after award of the contract, the successful bidder(L1) fails to provide required number of tendered stores, the contract is liable to be cancelled alongwith forfeiture of performance security deposit and other consequential actions such as blacklisting of the firm etc.
52. The purchaser reserves the right to increase or decrease the quantity of the stores at any stage or to cancel or reject any/all of the tendered requirement without assigning any reasons.
53. For any change in terms and condition of tender/tender specifications, the Tenderers are requested to visit CPP e-Procurement site <https://eprocure.gov.in/eprocure/app> regularly.

Signature of the tenderer

(A R Sharma)
2IC (Comn)

For and on behalf of the President of India

CHAPTER- III

Instruction for online Bid Submission**Instructions to the Bidders to submit the bids online through' the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>**

- 1) Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-Procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrolment in the e-Procurement site using the "Click to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid e-mail ID. All the correspondence shall be made directly with the contractors/bidders through e-mail ID provided. Bidder need to login to the site through' their user ID / password chosen during enrollment / registration.
- 3) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard, should be registered.
- 4) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 5) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested. After downloading / getting the tender document/schedules, the Bidder should go through' them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 6) If there are any clarifications, this may be obtained online through' the tender site, or through' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 7) Bidder then logs into the site through the secured log in by giving the user id/password chosen during enrolment/registration and then by giving the password of the e-Token/ Smart Card to access DSC.
- 8) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder. From my tender folder, he selects the tender to view all the details indicated.
- 9) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 10) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with 12 black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

- 11) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 12) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission Process faster by reducing upload time of bids.
- 13) Bidder should submit the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 14) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 15) The bidder has to select the payment option as offline to pay the EMD as applicable and enter details of the instruments.
- 16) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 17) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements. The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 18) Tenderers should fill up price bid as per format available in Appendix-9 of Chapter-VII and upload the BOQ sheet in **CPP Portal <http://eprocure.gov.in/eprocure/app>**
- 19) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 20) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 21) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 22) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 23) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 24) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 25) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 26) For any queries regarding e-tendering Process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders are asked to contact over phone: 1-800-233-7315 or send a mail over to [-cphp-nic@nic.in](mailto:cphp-nic@nic.in) .

Signature of the tenderer

(A R Sharma)

2IC (Comn)

For and on behalf of the President of India

CHAPTER- IV

ELIGIBILITY AND QUALIFICATION CRITERIA

1.	ELIGIBILITY CRITERIA:	
(a)	Only those firms should respond who are the manufacturer of the stores specified in the tender specifications or their authorized distributor having technical capability on behalf of their principal OEM, to provide CAMC, maintenance tools, free training & periodical maintenance during CAMC period.	
(b)	CAMC of one OEM will be presented by one bidder only.	
(c)	Foreign distributor/agent/reseller of foreign OEM is not eligible for this tender	
	Note:- BSF reserves the right to verify the OEM status through all available means security clearance and other examination report. On any adverse report bid will be rejected at any stage of tendering or cancellation of supply order.	
1.1	<u>Indian Distributor of Indian OEM:-</u> An authenticated copy of the written agreement between the manufacturer and the firm by which the latter has been appointed as authorized distributor. A MOU (agreement of marketing & after sales service right) by manufacturer and distributor which entails that particular manufacturer appoints to a particular distributor on the basis of a written agreement with him for a specific territory or specific set of items. The manufacturer/OEM shall give an undertaking to the following effect:-	
	1.1.1	That he does not have sufficient marketing arrangements in respect of the specified territory or set of items to participate in Central Government purchases.
	1.1.2	That he will accept the responsibility for the satisfactory execution of CAMC on the authorized distributors/business partner.
	1.1.3	That he will provide requisite inspection and testing facilities at his manufacturing/work location in respect of orders placed on authorized distributors.
	1.1.4	The manufacturer will declare the quantum of commission or the margin of profit to which authorized distributor is entitled.
	1.1.5	Inspection challan authorized by distributor would be accompanied by a certificate from the manufacturer that the stores covered under the challan have been manufactured by them and the stores offered and supplied would bear the trade mark of the manufacturer. The authorized distributors would also give an undertaking in such cases as follows :-
	1.1.6	That he will be responsible for all the contractual obligations including quality aspect, replacement of part/item and periodic maintenance, supply of additional spares & maintenance tools under CAMC obligations.
	1.1.7	That he will indicate besides the quoted price, the manufacturer's price to him along with copy of Performa invoice issued by OEM.
	N.B.: Tenders which do not comply with the above stipulations are liable to be ignored.	
1.2	<u>Foreign OEM:-</u>	
	1.1.1	Foreign OEM of the tendered equipment is eligible for participation but they must have a service centre with qualified technician in Delhi, India which is registered with MSME/NSIC.
1.3	<u>Distributor / Business Partner of foreign OEM</u> :- Indian Business Partner / Distributor of Foreign Manufacturers/OEM are allowed to participate in the tender subject to essential production of following documentary details:-	

	1.3.1	They must have after sales service centre alongwith Lab/workshop for periodical maintenance & repair in Delhi,INDIA which is registered with MSME/NSIC .
	1.3.2	Enlistment form & other relevant details in given annexure 'F'. This may be used to enlist Indian Distributor/Seller/ Service centre.
	1.3.3	Performa invoice of OEM to Indian Distributor/Seller/Service centre.
	1.3.4	OEM authorization must be there for distributor who are bidding on behalf of Foreign Principal OEM that they have authorized to participate in this tender.
	1.3.5	Foreign OEM will give declaration certificate that they will be liable for performance of service during CAMC period and provide periodic maintenance, and repair as and when required.
	1.4	System Integrator and Customized service provider –
	1.4.1	Indian firms who are System Integrator and Customized service provider of tendered CAMC are eligible to participate in tender subject to essentially meeting the following conditions :-
	1.4.2	They must have after sales service centre alongwith Lab/workshop for periodical maintenance & repair in PAN (Delhi-India) Region which is registered with MSME/NSIC or any other concerned Govt. agency
	1.4.3	Enlistment form & other relevant details in given Annexure 'F' . This may be used to enlist Indian Distributor/Seller.
	1.4.4	Proforma invoice of OEM to system integrator
2		Qualification criteria:-
		Supplier past performance, experience, technical competence and service capacity of product for CAMC ,financial strength to handle the contract successfully and compliance with environmental protection regulation will be taken into account to ascertain the appropriate qualification
3.		Criteria for determining the responsiveness of bid :-
		All factors will be taken into account for evaluating the bids on common platform and criteria for awarding the contract to responsive and most advantages bidder. If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

Signature of the tenderer

(A R Sharma)

2IC (Comn)

For and on behalf of the President of India

CHAPTER- V

SCHEDULE OF REQUIREMENT

Tender No.SR /752/T-ST/CAMC/DCN/2019

Dated, the 16/08/ 2019

Srl No.	Description of store	Qty
1	Digital Conferencing System	
i	BOSCH chairman conference unit	02 Nos
ii	BOSCH delegate conference unit	42 Nos
iii	BOSCH delegate conference unit at Podium	01 No
lv	BOSCH conference control equipment	02 Nos
v	Automatic charge over unit customized	01 No
vi	BOSCH extension power supply	01 No
2	Software for Operator control	
i	Operator's computer with 17" TFT monitor	01 No
ii	BOSCH microphone management	01 No
iii	BOSCH system installation next generation	01 No
iv	BOSCH start up software	01 No
v	BOSCH Synoptic control	01 No
3	Libert on line UPS of 6 KVA 30 Min backup with SMF batteries	01 No
4	BOSCH OEM'S audio conference cable	150 Nos
5	BOSCH OEM'S connector for digital	25 Nos
6	Microphone cable	20 Nos
7	Customized Amplifier for existing ceiling speakers	12 Nos

CHAPTER- VI

GENERAL CONDITIONS OF CONTRACT

1. All appendices, attached with the TE, should be duly filled in and are sacrosanct for considering any offer as a complete offer.
2. The **conditions of contract**, which will govern any contract made, are contained in the:
 - 2.1 The conditions of contract which will govern any contract made are **contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA**, CVC and other relevant departments of Government of India from time to time till date of issue of this tender.
 - 2.2 Public Procurement order (preference to Make in India, 2017) issued by Department of Industrial Policy and Promotion, **Ministry of Commerce & Industry**, Govt. of India, vide their letter dated 15.06.2017 and notification issued by **Ministry of MSME** under section 11 of Micro, Small and Medium Enterprises Development Act 2006 shall also be taken into consideration in procurement of Goods & services.
 - 2.3 **Any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general conditions.**
3. **Amendments:-**
The amendment made by Central Government from time to time in policy and instructions will be adhere to.
4. **Definition :**
"Secretary" means Secretary of Ministry of Home Affairs for the time being in the administrative charge of the subject matter of contract and included Special Secretary, Additional Secretary, Joint Secretary or Director or Deputy Secretary in Ministry of Home Affairs. DG BSF, DIG BSF Signal Regiment , 2IC(Comn) in BSF Signal Regiment (MHA) and every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.
5. **ARBITRATION :-** In the event of any question, dispute or difference arising under these conditions or any special conditions of contract, or in connection with this contract (except as to any matters, the decision of which is specifically provided for by these or the special conditions), the same shall referred to the Sole Arbitration of the DG BSF, Min. of Home Affairs or of some other person appointed by him. It will be no objection that the Arbitrator is a Government Servant that he had to deal with the matters to which the contract relates or that in the course of his duties as a Government servant he has expressed views on all or any of the matters in dispute or difference. The award of the Arbitrator shall be final and binding on the parties to this contract, it is term of this contract that:
 - 5.1 If the arbitrator be the DG BSF, Ministry of Home Affairs:
 - 5.1.1 In the event of his being transferred or vacating his office by resignation or otherwise, it shall be for his successor in office either to Proceed with the reference himself or to appoint another person as Arbitrator :
OR
 - 5.1.2 In the event of his being unable to act or becoming incapable of acting for any reason it shall be lawful for him to appoint another person as Arbitrator.
 - 5.2 If the arbitrator be a person appointed by the DG BSF, Min. of Home Affairs:- In the event of his dying, neglecting or refusing to act, or resigning or being unable to act, for any reason or his award being set aside by the Court for any reason, it shall be lawful for the DG BSF, Min. of Home Affairs either to Proceed with the reference himself or to appoint another person as Arbitrator in place or the

outgoing Arbitrator. In every such case, it shall be lawful for the DG BSF, Min. of Home Affairs in place of the outgoing Arbitrator, as the case may be to act on the record of the Proceedings as then taken in the arbitration, or to commence the Proceedings de novo, as he may at his discretion decide.

- 5.3 It is further a term of this contract that no person other than DG BSF, Min. of Home Affairs or the person appointed by him should act as arbitrator and that if for any reason that is not possible, the matter is not to be referred to arbitration at all.
- 5.4 The Arbitrator, may with the consent of all the parties to the contract enlarge the time from time to time for making and publishing the award.
- 5.5 Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the Arbitrator.
- 5.6. Subject as aforesaid, the Arbitration and Conciliation Act, 1996 and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply the arbitration Proceedings under this clause.
- 5.7 The venue of arbitration shall be the place where the contract is concluded or such other place as the DG BSF at his discretion may determine.
- 5.8 In this clause the expression DG BSF, Min. of Home Affairs, means the DG BSF for the time being & includes, if there be no DG BSF, the officer who is for the time being the administrative head of the BSF. Min of Home Affairs whether in addition to other functions or otherwise.

6. **EARNEST MONEY DEPOSIT**

- 6.1 All firms who are not registered as MSEs as defined in Procurement Policy issued by MSME for the subject stores for which the offer is being invited, are required to deposit EARNEST MONEY equivalent to the amount as mentioned in the tender schedule.
- 6.2 For claiming exemption from depositing earnest money, tenderer should be registered with MSEs for the subject stores for which the offers have been invited. Firms not registered for stores indicated in the tender schedule will be treated as unregistered and shall be required to deposit specified Earnest Money.
- 6.3 Earnest money can be deposited in only any one of the following forms:
- 6.3.1 A Fixed Deposit Receipt drawn in favour of **DDO BSF Signal Regiment , New Delhi** payable at New Delhi.
- 6.3.2 An irrevocable Bank Guarantee (BG) in Indian Rupees in the format supplied with the tender of any Indian Nationalized/Scheduled Bank.
- 6.4 The earnest money shall be valid and will remain deposited with the purchaser for the period the offer is valid. If the validity of the tender is extended, the validity of EM document submitted by the tenderer shall also be suitably extended by the tenderer, failing which his tender, after the expiry of the period shall not be considered by the Purchaser.
- 6.5 No interest shall be payable by the purchaser on the EM deposited by the tenderer.
- 6.6 The EM deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of this tender.
- 6.7 The EM of the successful tenderer shall be returned after the security deposit is furnished as per AT. If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the **Earnest Money** shall be liable to be forfeited by the purchaser.
- 6.8 **EMD** of the unsuccessful tenders shall be returned after finalization of tender. Tenderers are advised to send a pre-receipted challan along with their bids to facilitate refund of **Earnest Money** in time.
- 6.9 Any tender received from firm which is not registered with MSMEs as Micro & Small Enterprises for the tendered stores, and is not accompanied with required **Earnest Money** in prescribed form, is liable to be rejected. Registration with any other authority will not exempt the firm from depositing earnest money.

6.10 In place of bid Security, Bidders to sign a Bid Security declaration accepting that if Firm withdraw or modify their bids during the period of validity or if Firm is awarded with the contract and it fail to sign the contract, or to submit a performance security before the deadline defined in the request for bid documents, Firm will be suspended for the period of time specified in the request for bid documents from being eligible to submit bids for contracts with entity that invited the Bids.

7. **CAMC :-**

7.1 The CAMC will come into the effect from the date of receipt of agreement and confirmation by the firm.

8 **PERFORMANCE BOND**

8.1 All success full tenderer against the tender enquiry irrespective of their registration status with MSME shall be required to furnish performance security bond valid upto the laid down period in the AT. .

8.2 The successful tenderer will have to submit a performance CAMC bond equivalent to 10% of the cost of CAMC contact value valid till 2 months after the expiry of CAMC period in the shape of a BG in required proforma which will be supplied along with the AT.

8.3 The performance CAMC bond come into force after the receipt and final acceptance of the CAMC.

8.4 Firms will have to direct their bankers to extend performance bond to be valid till 2 months after the expiry of CAMC period , if required, where the performance bank guaranty is obtained by a foreign bank it shall be got confirmed by a scheduled Indian bank and shall be governed by Indian laws and be subject to the jurisdiction of courts of the place of issue of the acceptance of tender (AT)

9 **PRICE:**

The Price quoted shall be on firm and fixed basis subject to no variation whatsoever during the currency of the contract.

10. **PATENT AND OTHER INDUSTRIAL/ INTELLECTUAL PROPERTY RIGHT**

The prices quoted in the present tender shall be deemed to include all amount payable for the use of patents, copyright, registration charges, trade marks and payment for any other industrial property/ rights. The tender shall indentify the purchaser against all claims from a third party at any time on account of infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or the user. The tenderer shall be responsible for the completion of the CAMC, irrespective of the fact of infringement of any or all the rights mentioned above.

11. **TRANSFER AND SUB-LETTING**

The tenderer has no right to give, bargain, sell, assign or sublet or otherwise dispose of the resultant contract or any part thereof as well as to give or to let a third party take benefit of advantage of the resultant contact or any part thereof.

12. **PENALTY FOR USE OF UNDUE INFLUENCE:**

The seller should undertake that he has not given, offered or promised to give directly or indirectly any gift, consideration, reward, commission, fees brokerage of inducement to any person in service of the Purchaser or otherwise in Procuring, the Contract or Forbearing top do or for having done or forborne to do any act in relation or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other Contract with the Government. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on h is behalf (whether with or without the knowledge of the seller) or the commission of any offers by the seller or any one employed or acting on his behalf , as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1947 or any other Act enacted for the prevention of corruption shall

entitle the Purchase to cancel the contract and all or any other Contract with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Purchaser or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller towards any officer/employee of the Purchaser or to any other person in a position to influence any officer/employee of the Purchaser for showing any favour in relation to this or any other contract, shall render.

13. **PAST PERFORMANCE:-**

Bidders must enclose performance statement for the previous years in the proforma supplied with the tender as per **Appendix-6**. The decision on the assessment of the past performance of the tenderer by DIG, BSF Signal Regiment, FHQ N/Delhi is final.

14. **SPECIAL CONDITIONS:** It refer Chapter-VII of TE.

15. **LAWS GOVERNING THE CONTRACT**

The contract shall be governed by the laws of India for the time being in force. The contract shall be interpreted in accordance with these laws.

16. **JURISDICTION OF COURT:**

The Court of the New Delhi shall alone have a jurisdiction to decide any dispute arising out of or in respect of the contract. In the case of dispute or difference arising between the purchaser and the supplier relating to any matter arising out of or connected with the contract, such dispute or difference shall be settled in accordance with the Indian Arbitration and Conciliation Act, 1996. Arbitration Proceedings shall be held at New Delhi, India and the language of the arbitration Proceedings and that of all documents and communications between the parties shall be English.

17. **FORCE MAJEURE CLAUSE**

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to "event") provided, notice of the happening of any such event is given by either party to the other within 21 days from the date of occurring thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract. The contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not, shall be final and conclusive, PROVIDED FURTHER that if the performance in whole or part or any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may at its option terminate the contract provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the contractor at a price to be fixed by the Purchaser, which shall be final all unused, undamaged and acceptable materials, brought out components and stores in course of manufacture in the possession of the contractor at the time of such termination or such portion thereof as the purchaser may deem fit excepting such materials, bought out components and stores as the contractor may with the concurrence of the purchase elect to retain.

18. **TERMINATION OF CONTRACT**

18.1 Time shall be the essence of the contract. The purchaser shall have the right to terminate this contract without any notice in part or in full in any of the following cases:

- 18.1.1 The CAMC is delayed for causes not attributed to Force Majeure after the scheduled date of CAMC.
 - 18.1.2 The seller is declared bankrupt or becomes insolvent.
 - 18.1.3 The CAMC is delayed due to causes of Force Majeure by more than 30 days.
 - 18.1.4 Any incorrect information regarding eligibility criteria and other tender condition furnished by the bidder found at later stage than A/T(Supply order) will be cancelled along with forfeiture of security deposit/performance bond.
19. Any change in Address/Telephone/Fax/e-mail should be immediately informed. The state of non- communication by the firm will make the offer liable for rejection.
20. **GOVT. REGULATIONS**
It shall also be confirmed that there are no Govt. restrictions or limitation in the country of the supplier or countries from which sub-components are being procured and/or for the export of any part of the system being supplied. **Suppliers/Contractors shall provide a certificate this effect.**
21. For any change in terms and condition of tender/tender specifications, the Tenderers are requested to visit CPP e-Procurement site <https://eprocure.gov.in/eprocure/app> regularly.
22. **Any query/Representation** be addressed to DIG,BSF Signal Regiment, 1st floor, Block-10, CGO Complex, Lodhi Road, New Delhi.Telephone & Fax No 011-24363016.

Signature of the tenderer

(A R Sharma)
2IC (Comn)

For and on behalf of the President of India

CHAPTER- VII

SERVICE LEVEL AGREEMENT (SLA)

- (i) Firm will carry out Monthly preventive maintenance.
- (ii) CAMC will be comprehensive on site i.e. including the cost of parts.
- (iii) The service request will be generated by the consumer on line on the given mail address of the firm. The response time will be calculated from the time of generation of on line service request. A help line phone number may also be provided by the firm for the purpose.
- (iv) The repair should be carried out on the site within 24 Hrs.
- (v) If the repair work is required to be carried out side then it should be repaired within 48 Hrs by the firm. If Outside repair is required, the firm will install an alternative till repair. Safe transportation, de-installation and re-installation including labour charges related thereto, shall be the responsibility of the firm and all related charges will be borne by the firm including replacements of defective parts.
- (vi) CMC can be terminated at any stage with 15 days notice and BSF reserve the right for termination of CAMC without assigning any reason.
- (vii) The firm for CAMC of said equipment must authorized / supported by OEM.
- (viii) **Penalty**
 - (a) If the firm fails to resolve complaints reported by BSF as per the SLA, then penalty will be imposed as under :-

SRL NO	TIME	PENALTY
1	1 to 3 days	Rs. 0.02% of tender value
2	4 to 5 days	Rs. 0.03% of tender value
3	5 to 7 days	Rs. 0.04% of tender value

- (b) Penalty @ 2% per month or part thereof of the contract value shall be levied for delay, subject to a maximum of 10% in the form of LD.
- (c) In case the firm does not complete repair within the stipulated period, action will be taken against the firm as per Para 15.7 of DGS&D Manual and Para 14.7

of Ministry of Commerce, Deptt of Supply of the General condition of the contract.

- (d) In case, the aggregate penalty in respect of an individual item exceeds the Unit AMC cost of that item during a quarter, BSF has the right to terminate the Contract entirely or specific to the item in question.
- (VIII) The firm would ensure availability of its one rep/technician at HQ DG BSF, CGO Complex, New Delhi on important meeting/ event on prior information. The firm shall respond to any emergency call on Sunday or holiday also.
- (IX) All the spares which are to be replaced should be new/original/branded and no duplicate or second hand spares to be use.
- (X) every component/part of Equipments be included in CAMC and should be replaced under CAMC only.
- (XI) Formatting & software installations should be done using genuine software/restore CDs and same key of other application software (office, AV etc.) should be activated.
- (XII) any complaint in the Equipments such as physical damage or other issues should be checked at the time of receiving of Equipments in presence of the user. Once the Eqpts is received, the responsibility will be held with CAMC, Any such discrepancies intimated later will not be entertained.
- (XIII) Under the physical damage Equipments category only those Equipments to be included in which damage is caused by the misuse. Rough handling like broken parts, tempered components or spilling of some liquid PCBs etc. Minor physical defects which may be caused by fair regular use or power fluctuation should be accepted by CAMC.
- (XIV) The firm will provide standard guarantee/warranty on all the replaced parts.
- (XV) At the time of termination of contract Firm will ensure that all the equipment under CAMC are in working condition.

Signature of the tenderer

(A R Sharma)
2IC (Comn)
For and on behalf of the President of India

CHAPTER- VIII

APPENDIX- 1OFFER OF STORES

Tender No. /752/T-ST/CAMC/DCN/2019

Dated, the 16/08/ 2019

Full Name and Address: Post Box No.: (It should be quoted in all communication to this office.
--

Contractor's Telegraphic Address: Telephone No(s): FAX No. : City Code used: E-mail Address.
--

To,

The Dy Inspector General
 BSF Signal Regiment
 1st Floor HQ DG BSF
 New Delhi - 110003

Dear Sir,

I/We hereby offer for CAMC of the stores detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of Tender at the price given in the said schedule and agree to hold this offer open till_____. I/We shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions of contract which will govern by Rules **contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA, CVC and other relevant departments of Government of India from time to time** till date of issue of this tender, placed by the Central Purchase Organization of the Government of India", as amended up to date. I/We have also understood that **any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general condition.**

3. The following pages have been added to and form part of this tender.

(c) _____

(d) _____

Yours faithfully

(Signature of Tenderer)

Name _____

Address _____

Dated _____

SIGNATURE OF WITNESS

Address :- _____

Dated :- _____

APPENDIX- 2**DETAILS OF PARTICIPATING FIRMS**

1.	(i)	Details of authorized Signatory of Participating Bidder :	
	(a)	Name	::
	(b)	Address	::
	(c)	E-mail & website, if any	::
	(d)	Telephone & Fax No.	::
	(ii)	Capacity in which filling the tender; Indian OEM/ Foreign OEM/ Distributor of Indian OEM/ Distributor of Foreign OEM/ Indian System Integrator or PSU (Please specify if in any other category)	::
	(iii)	Case of foreign firm, contact person in Delhi/India and his relationship with tenderer:	
	(a)	Name	::
	(b)	Address	::
	(c)	Relationship with tenderer	::
	(d)	Telephone No.	::
		Landline	
		Mobile	
	(e)	Fax	::
	(f)	E-mail	::
2.		Whether registered with MSME or Distt. Industry Centre(DIC) for subject store as manufacturer MSE(Micro & Small Enterprises). If yes, upload photocopy of following :	
	(i)	Registration Certificate Validity Date	::
	(ii)	Tendered store is covered or not	::
	(iii)	Specify Monetary Limit (in Rs.)	::
	(iv)	Production capacity per month	::
3.		Whether past supplier of subject store to any Government Organization in India or Abroad during the previous years . (If yes, submit performance statement in proforma enclosed in tender).	
4.	(i)	Delivery period in months from the date of placement of order	::
	(ii)	Monthly rate of supply	::
	(iii)	Offer validity	::
	(iv)	Payment Terms	::
	(v)	Guarantee/Warranty	::
	(vi)	Model offered	::
5.		Whether stores fully conforms to Tender Schedule Specifications in all respects.	

6.	State whether business dealings with you have been banned with Min./Deptt of Supply/ Ministry of Home Affairs/Any Central Government Ministry or Department/Any State Govt. If yes, then give the details otherwise upload the self declaration certificate with technical bid.	::	
7.	GST Tax Assessment/ Return Office Address.	::	
8.	Income Tax Assessment/ Return Office address	::	
9.	Income tax clearance certificate & PAN No.	::	
10.	After sales service centre alongwith Lab/ Workshop for periodical maintenance & repair in NCR Region which is registered with MSME/ NSIC or any other concerned Central Govt. agency		
	(i)	Registration details with validity	::
	(ii)	Location, building owned or leased	::
	(iii)	Addresses with nearest Police Station :	::
	(iv)	Details must be filled in annexure attached.	:: Yes/ No
11.	Details of MOU with foreign principal/OEM & Indian OEM: for tendered item for a period of minimum two years.		
	(i)	Name of OEM	::
	(ii)	No. of items including tendered equipment for MOU	::
	(iii)	Specific period and validity of MOU.	::
	(iv)	Warranty/Guarantee & availability of spares, repairs & Price reasonability having ownership of liability by OEM for tendered equipment.	::
12.	Essential documents for distributor of Indian OEM. In case of Indian distributor of Indian OEM, then must produce undertaking certificate in accordance to Clause 1.1 of Chapter IV of Tender Enquiry.		:: Yes / No
13.	Essential documents for distributor of Foreign OEM In case of Indian Distributor/seller of foreign OEM, then must fill in Enlistment application form attached as Annexure F.		:: Yes / No

14.	Proforma invoice of OEM to system integrator.	::	Yes / No
15.	Any criminal or civil case pending against firm or owner of the firm (Furnish details thereof)	::	Yes / No
16.	Do you agree to sole arbitration by Secretary, Ministry of Home Affairs or by other some other person appointed by him as provided in Clause 9.9.1 and 9.9.2 of Manual for procurement goods 2017,MOF (Your acceptance or non- acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause).	::	
17.	For Partnership Firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a Partnership firm be in the affirmative, please state further		
	(i) Whether the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender.	::	
	(ii) If the answer to (a) is in the negative, Whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration	::	
	(iii) If the answer to either (a) or (b) is the affirmative, please furnish a copy of either the partnership agreement or the general power of attorney as the case may be	::	
N.B.:-			
	1.	Please attach to the tender a copy of either document on which reliance is place for authority of partners on the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by affidavit on a properly stamped paper by all the partners.	
	2.	Where authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm.	
18.	Here State specifically		
	(i)	Whether the price tendered by you is to the best of your knowledge and belief,	::

		not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt Purchaser. If not state the reasons thereof. If any, also indicate the margin of difference .		
	(ii)	In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated.	::	

Signature of Tenderer : _____

Name in Block letter : _____

Capacity in which tender signed : _____

Full Address : _____

MANUFACTURING DETAILS OF INDIAN OEM & SYSTEM INTEGRATOR
(To be compulsory filled by Indian OEM or their Authorized Distributor)

Tender No. & Date _____ For the supply of _____

1.	Details of Manufacturer		
	(i)	Name	::
	(ii)	Office	::
		(a) Address	::
		(b) Telephone No.	::
		Landline	
		Mobile	
		(c) Fax	::
		(d) E-mail	::
	(iii)	Works/ Factory/ Lab	
		(a) Address	::
		(b) Telephone No.	::
		Landline	
		Mobile	
		(c) Fax	::
		(d) E-mail	::
2.	Ownership of Manufacturing Works/ factory/ lab		
	(i)	Manufacturer/OEM having their own premise must upload Documentary evidence for the same. Brief details thereof	
	(ii)	In case you are having leased/rented premise For manufacturing/ Integration/ works, documentary evidence be uploaded. Brief details thereof.	
	(iii)	In case you do not own the factory but utilize the factory of some other firm for the - manufacture/ fabrication of the stores for which you apply for registration on lease or other base you should upload a valid legal agreement that the factory of (Here indicate the name of the firm whose factory is being utilized) has been put at your disposals for the manufacture/fabrication of the stores for which registration has been applied for.	
3.	<u>Brief description of factory/ workshop/ lab</u>		
	(i)	Covered area & Open area	::
	(ii)	Whether area comes under Govt authorized Industrial/commercial place for the same	::
	(iii)	Power connection with load capacity and issued in the name of	::
	(iv)	Functional departments of manufacturing/ works divided into, details thereof)	::

4.	Details of Plant and machinery erected and functioning in each department :-		
	(i)	Make & model of main machine	::
	(ii)	Date of purchase & commissioning	::
	(iii)	Life of the Machine	::
	(iv)	Details of subsidiary and associated machinery & equipment	::
5.	Details of Machinery/equipment/laboratory for quality control		::
6.	Details and stocks of raw material held (state whether imported or indigenous) against each item		::
7.	Production capacity of each item with existing plant & machinery		
	(i)	Normal	::
	(ii)	Maximum	::
8.	Details arrangement for quality control of products such as laboratory etc.		
9.	Manpower		
	(i)	Details of qualified Technical/Supervisory staff incharge of production & quality control. Upload copies of CVs of these personnel with technical bid	::
	(ii)	Skilled labour employed	::
	(iii)	Un-skilled labour employed	::
	(iv)	Maximum no of workers (Skilled & un-skilled) employed on any day during the 18 months preceding the date of application	::
	(v)	Details of PF & ESI registration, available if any.	::
10.	Whether stores were tested to any standard specification by National/International accredited Lab. If so, copies of original certificate should be submitted in triplicate		::
11.	Whether OEM having any BIS(ISI Mark) / ISO registration. If yes, give the details		::
12.	Industrial license details. Upload the copy alongwith technical bid		::
13.	Give details & upload copy for following :-		
	(i)	Whether MSE(Micro Small Enterprises)	::
	(ii)	Whether medium or large sector Unit	::

14.	Constitution of the firm (upload & furnish the details) :-		
	(i) Registration with under Indian Company Act 1956	::	
	(ii) Indian Partnership Act 1932	::	
	(iii) Indian Proprietary Firm, Pvt Ltd Companies, LLC	::	
15.	Ownership of firm (Furnish the details of proprietor/ partners/ directors etc.)	::	
16.	<u>Local Content</u> If stores offered are manufactured in India, please state whether all the raw materials, components etc. used in their manufacture are also produced in India. If not, give details of materials components etc. that are imported and their breakup of the indigenous component in percentage (%) & Imported components in percentage (%) together with their value & proportion it bears to the total value of the store should also be given.	::	
17.	<u>Declaration certificate :-</u> Indian OEM & their authorized distributor and Indian System Integrator firm will provide all documentary declaration certificates which are mentioned in Clause 1.1 of Chapter IV respectively.	::	Yes/ No

Place :

RE & TENDERER

Date :

DESIGNATION

COMPANY/ FIRM

MANUFACTURING DETAILS OF FOREIGN OEM & THEIR INDIAN AUTHORIZED DISTRIBUTORS

(To be compulsory filled by Foreign OEM or their Indian Distributor or System Integrator who are using part of equipment manufactured by Foreign OEM)

1.	Details of Manufacturer		
	(i)	Name	::
	(ii)	Office	
		(a) Address	::
		(b) Telephone No.	::
		Landline	
		Mobile	
		(c) Fax	::
		(d) E-mail	::
	(iii)	Works/ Factory/ Lab	
		(a) Address	::
		(b) Telephone No.	::
		Landline	
		Mobile	
		(c) Fax	::
		(d) E-mail	::
	(iv)	Contact person in Delhi NCR	
		(a) Address	::
		(b) Telephone No.	::
		Landline	
		Mobile	
		(c) Fax	::
		(d) E-mail	::
2.	Furnish the detail of Industrial License/Permit issued by concerned Govt Agency		
	(i)	Name of Govt Agency	::
	(ii)	Office Address	::
	(iii)	E-mail of concerned official	::
	(iv)	Website of issuing Govt Agency	::
	(v)	Phone No. of concerned official	::
3.	Furnish the details of concerned Income Taxation Department :		
	(i)	Income Tax Department Office address & contact details	::
	(ii)	Income Tax clearance certificate	::
4.	Furnish the details of concerned Industrial Tax registration i.e. GST/Excise/VAT etc. and Office address & contact details of assessment office		::

5.	Registration with Export Office		
	(i)	Registration No.	::
	(ii)	Validity	::
	(iii)	Item	::
6.	CRISIL Rating as a OEM, if any		::
7.	Business name and constitution of the firm as a OEM.		
	(i)	Details of the Govt./Commercial Agency who registered	::
	(ii)	Type & Nature of Firm/Company.	::
8.	Name & Full address of your Banker		::
9.	Certificate of concerned chamber of Commerce that participating Foreign OEM is established OEM for Tendered item		::
10	Foreign OEM participating directly in the Tender must submit certificate that Indian Office /Authorized Distributor are capable enough to provide repair, periodical maintenance and after sales service in life cycle of tendered product		::
11.	MOU Agreement between Foreign OEM and their authorized distributor should be valid		
	(i)	More than warranty period time of tendered item.	::
	(ii)	MOU be issued before publication of Tender	::
12.	Declaration Foreign OEM will give undertaking that they will inform, if appoint new distributor/dealer during life cycle of tendered item		
13.	Declaration certificate :- Foreign OEM & their authorized distributor firm will provide all documentary declaration certificate which are mentioned in Clause 1.2 and 1.3. of Chapter IV respectively.		::

N.B.:- If foreign manufacturer's distributor, please upload with tender the copy of manufacturer's authorization and profit declaration.

Signature of Witness

Signature of Tenderer

Full Name (In Block letters)

Full Name (In Block letters)

Address:

Address :

Note: Tenderers should furnish specific answers to all the questions. Tenderers may please note that if the answers so furnished are not clear and/or are evasive, the tender will be liable to be ignored.

SERVICE CENTRE AND WORKSHOP (AFTER SALE SUPPORT) DETAILS**(Essentially to be filled by all Bidders)**

1.	Name of the After Sale support Centre		
2.	Contact Details		
	(i) Address	::	
	(ii) Telephone No.	::	
	(iii) Fax	::	
	(iv) E-mail & Website	::	
3.	Contact person, Mobile No. & Designation	::	
4.	Details of available Infrastructure	::	
5.	Accreditation of Service Centre & Workshop ,if any.	::	
6.	Registration of After sales service centre and Lab/ Workshop with MSME/NSIC or any other concerned Central Govt. agency	::	
7.	Capability of periodical maintenance and repair	::	
8.	Reserve stock of manufacturer recommended list of spares(MRLS)	::	
9.	Stock of Special Maintenance & Repair Tools (SMRT)	::	
10.	Qualified Technical personnel available with Service Centre & Workshop	::	
11.	Past performance of the Service Centre & Workshop.	::	
12.	ISO certification available, if any.	::	

PERFORMANCE(SUPPLY) STATEMENT FOR PREVIOUS YEARS

S/N	Order Placed By whom, with Order No. & Date	Store	Qty	Value	Delivery Period	Remarks (To include Reasons for Delay/ Cancellation/ Complaints etc.)
1						
2						
3						
4						
5						

Note: Firms to submit performance report of similar kind of work, executed for the Govt. Organizations of the last three years.

Government of India, Ministry of Home Affairs
Directorate General, Border Security Force
 BSF Signal Regiment : Technical Store
 10, CGO Complex, Lodhi Road, New Delhi – 110 003
Tele/Fax No: 011-24363016, E-mail: sigreg@bsf.nic.in

Proforma for Bank Guarantee for submitting Earnest Money
Proforma of Bank Guarantee for Earnest Money
(On banks letter head with adhesive stamp)

Bank Guarantee No. _____ Dated ____ / ____ /2019

To,

The DDO, BSF Signal Regiment
 1st Floor ,BLOCK -10, CGO COMPLEX
 LODHI ROAD, NEW DELHI- 110003 (INDIA)

Dear Sir,

I, In accordance with your Invitation to Tender No. _____
 M/S _____ hereinafter called the tenderer with the following
 Directors on their Board of Directors/partners of the firm:-

1.	2.
3.	4.
5.	6.

Wish to participate in the said Tender for the supply _____
 of _____. As a Bank Guarantee against Earnest Money for a sum of _____
 (in words and figures) _____ valid for (180) one hundred eighty days from the date of
 opening of Tender viz _____ is required to be submitted by the tenderer as a condition for the
 participation, this bank hereby guarantees and undertakes during the above said period of 180
 (one hundred and eighty days) to immediately pay, on demand by DDO, FHQ BSF New Delhi in
 writing the amount of _____ (words and figures) without any reservation and recourse, if :-

- (i) The tenderer after submitting his Tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
- (ii) The tenderer withdraws the said Tender within 120 days after opening of tender' or
- (iii) The tenderer having not withdrawn the Tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the General conditions of contract.

The Guarantee shall be irrevocable and shall remain valid upto _____, if further extension to this guarantee is required, the same shall be extended to such required period on receiving instructions from M/S _____ on whose behalf this Guarantee is issued.

Signature

Date: _____

Place: _____

Witness

Printed name: _____

 (Designation)

(Bank's Common Seal)

	iv) next generation -01 No BOSCH start up software-01 No v) BOSCH Synoptic control -01 No								
3	PODIUM i) Libert on line UPS of 6 KVA 30 Min backup with SMF batteries -01No ii) BOSCH OEM'S audio conference cable -150 Nos iii) BOSCH OEM'S connector for digital - 25 Nos iv) Microphone cable -20 Nos								
Total in figures									
Total in Words		Rupees							

- Note
- Tenderers are requested to read the instructions given below the Price Bid Proforma carefully before filling the same. In BOQ Excel sheet provided in tender documents for the purpose.
 - The complete commercial quote should be in one currency only i.e INR only.
 - Tenderers are required to indicate Basic Prices, Custom Duty, GST as applicable and any other leviable taxes/charges separately in the relevant column of the the Performa. Any Taxes/duties/charges reflected outside the Performa will not be accepted. The firm has to mention prevailing custom duty/ other taxes in the **BOQ Excel sheet** with price bid and must attached copy of govt notification in this regard . If custom duty/ any other taxes is quoted / reflected as “0” or left blank.under relevant column of BOQ Excel sheet , no Custom Duty Exemption Certificate (CDEC) / any other tax exemption will be granted. Subsequently upon placement of Supply Order, no further request will be entertained in this regard.
 - Entry tax/Octroi/Toll tax and other statutory taxes will applicable at actual, if admissible at the time of delivery.
 - Tenderer will attach justification of price quoted. This also includes the recently executed contracts of the service/ store in question with Govt/ Semi Govt. organization etc. All other documents except price bid (**BOQ Excel sheet**) should be provided in pdf format.
 - L-1 will be decided on the final value (total amount in rupees with taxes) i.e the items would cost to BSF. Rates will be

compared by taking account inclusive of all taxes and duties except the charges of renewal / extension of the contract to decide L-1.

- g) Tenderer must quote the charges of renewal / extension of the contract in the performa given below notes, but these charges will not be included for deciding L-1 firm.
- h) **No column should be left blank. Wherever amount is not quoted, the column should be filled with 00.00.**

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING PAYMENTS).**A. DETAILS OF ACCOUNT HOLDER –**

Name of account holder	
Complete contact address	
Telephone number/Fax/E-mail	

B. BANK ACCOUNT DETAILS:-

Bank name	
Branch name with complete address, telephone number and E-mail	
Whether the branch is computerized?	
Whether the branch is RTGS enabled? If yes, then what is the branch's IFSC code?	
Is the branch also NEFT enabled?	
Type of bank account (SB/current/cash credit with 10/11/13)	
Complete bank account number (<u>new</u>)	
MICR code of bank	
Name & address of the beneficiary/ payee	
IFCS (Indian financial system) code	

C. DATE OF EFFECT –

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed, or not effected at all for reasons of Incomplete or Incorrect Information, I would not hold the user Institution responsible. I have read the option Invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Date:

(.....)

Signature of Customer

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

(.....)

Date:

Signature of the Authorized Official from the Bank

1. Please attach a photocopy of Cheque along with the verification obtained from the Bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above Proforma to the Department at the earliest.

APPENDIX-10**SECURITY CLEARANCE DETAILS**

Name	
Father's Name in full/ Nationality	
Date of Birth	
Place of Birth	
Nationality	
Passport Number	
Issued by	
Valid till	
Indian Visa Number	
Visa Validity	
Present Address	
Name of the Firm	
Designation	
Address in India Name of the firm/ institution whom representing/address/contact numbers	
Meeting requested with	
Place of meeting	
Date & time of meeting	
Lap Top Serial No.(If you plan to take with you for meeting	

Note :- In case of foreign rep, must enclose with Technical Bid.

CERTIFICATE TO BE SIGNED BY THE TENDERER**DECLARATION CERTIFICATE**

It is certified that I/We have read over and understood all instructions contained in tender enquiry and its schedule along with policy matter given in Rules of **contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA**, CVC and other relevant departments of Government of India from time to time till date of issue of this tender, placed by the Central Purchase Organization of the Government of India”, as amended up to date. I/We have also understood that **any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general condition.**

2. It is declared that all Appendix and forms given in Chapter IX and all other required documents are properly filled stamped and signed as correct and updated in best knowledge of bidder. This will be in support of bidders eligibility, qualification and responsiveness of their bid.

3. **It is declared that all requisite Appendix, questionnaire and format given in Chapter-IX are duly signed , stamped and uploaded on CPP portal well before last date and time**

4. Bidder is responsible for the correctness of the information filled in the Bid documents and shall be responsible for legal course of action in case of any mischief, incorrect, misleading fact or declaration found in their technical bid and other relevant documents. In that case they would also be liable for suspension of business, debar from participation in BSF alongwith other CAPF (MHA) tender.

Signature of tenderer:- _____

Name in block letters: _____

Name of firm: _____

Full address: _____

Telephone No. _____

Mobile No. _____

Fax No. _____

Email id _____

Website _____

ENLISTMENT APPLICATION FORM**For Indian Distributor/Seller of Foreign OEM and System Integrator using product of Foreign OEM**

1.	Name of the Indian Distributor/Seller		
2.	Address/telephone/fax/Email Id of		
	(i)	Register office	
	(ii)	Head Office	
	(iii)	Website address, if any	
3.	Status of Indian Distributor/Seller		
	(i)	Date of incorporation	
	(ii)	Constitution of the firm :- a) Proprietorship/Partnership(attach copy of Partnership deed and Form-a or equivalent entry certificate from Registrar of Firms self certified) b) Public Limited/ Pvt Limited(attach Memorandum/article of association and copy of certificate of incorporation self certified)	
	(iii)	Names, addresses and telephone nos of Proprietor/ Partners/ Directors having interest in the firm	
	(iv)	If the firm is a subsidiary of an Indian/foreign company, give particulars of parent/holding company	
	(v)	If there are other subsidiaries of the same parent company in India, give full particulars	
	(vi)	If the Directors/Partners/Proprietor have financial interests or are represented on Board(s) of other companies give details	
	(vii)	Income-tax Circle/Ward/district in which the applicant firm is assessed to Income tax, give PAN and attached copy of PAN certificate	
	(viii)	Sale Tax registration no(s)	
	(ix)	Import Export, Code number issued by DGFT, attach a copy of certificate	
4	Name & address of foreign principals		
	(i)	Contact Telephone/fax No.	
	(ii)	Website address	
	(iii)	E-mail id	
5)	Details of stores being offered		
	S/No., Description of stores, Specification with model, Limiting size/capacity Country of Origin		
6	Particulars of agency agreement with foreign principals		
	(i)	Date of agency agreement	
	(ii)	Date of expiry.	
	(iii)	Percentage of Agency Commission	
	(iv)	Territorial jurisdiction	
	(v)	Whether foreign principals has agreed to provide technical support and spare parts for after sales service	
	(vi)	Whether Indian Distributor/Seller has authority to commit and sign on behalf of the foreign principals ?	

7.	Whether Indian Distributor/Seller is prepared to quote and receive payment in Indian Rupees?	
8.	Details of personnel employed technical/ skilled/ others	
9.	State, if the product(s) carry any international quality mark. If so attach a copy of valid license.	
10.	If the products require after sales service, give names & addresses of placed where such facilities are available and indicate staff employed	
	(i) Whether the firm, Director/Partners were at any time prosecuted for any offence by any court for civil/economic offences? If yes give details	
11.	Percentage of Agency commission/profit on OEMs invoice made through selling this store/equipment	
12.	Validity of MOU with foreign OEM	

CHECK LIST FOR TENDERERS

Before submission/uploading of tender documents, Tenderers should check they have complied with the following requirements: -

Sl. No.	Requirements to be checked before submission of the tender	<u>Complied</u> (Please indicate YES or NO)	<u>Indicate Page No.</u>
1.	Earnest Money Deposit (EMD) has been enclosed. If not, then supporting documents proving exemption to this uploaded.		
2.	If registered with NSI/ DIC/ KVIC/ MSME Udhdyog Aadhar and copies of valid registration certificate uploaded.		
3.	If an SSI/MSE(Micro Small Enterprises), it has been mentioned in tender & copy of valid registration certificate uploaded.		
4.	Monthly manufacturing & supplying capacity has been mentioned in the tender documents.		
5.	Complete tender documents have been uploaded, after digital signature & stamping on all pages.		
6.	Signatures of witness with full name and address have been added wherever required on tender document.		
7.	Proposal has been submitted in two bid system – Technical Bid & separate Commercial Bid as per tender enquiry.		
8.	Offer validity as required in tender has been accepted & clearly mentioned in tender document.		
9.	Delivery Terms & Period as per tender has been accepted and mentioned in tender.		
10.	Payment Terms as per tender have been accepted and mentioned in tender.		
11.	Compliance statement in format required in tender has been uploaded along with supporting technical documents/proof for each point/parameter clearly showing it is complied with or not.		
12.	Performance(supply) statement for previous years as required in tender, in the laid down format, has been enclosed. If not, reasons be specifically given in writing.		
13.	Warranty terms as per tender accepted.		
14.	If called for in tender, Details of AMC/CAMC condition after warranty period have been included in price bid.		
15.	Status of tenderer has been clearly written in tender – manufacturer or manufacturers authorized distributor/ System Integrator/ Customized service provider. If authorized distributor, valid authority letter/MOU for the		

	stores quoted has been uploaded.		
16.	If called for trial, tendered equipment will be deposited well in time before trial board detailed by BSF on given date, time & place alongwith necessary documents and lab report.		
17.	Lab test report from NABL accredited lab as required in tender, in original, giving clear verdict as per requirement of tender has been enclosed.		
18.	Acceptance of Functional Demo clause, as required in tender, has been specified in writing.		
19.	Free Training on use of equipment after supply, as specified in tender, has been accepted in writing.		
20.	Condition of contract have been accepted and specifically written in tender documents.		
21.	The following proforma enclosed with tender have been properly & completely filled in, signed & stamped. Offer of stores (Appendix-1) Details of participating firms (Appendix-2) Manufacturing details of Indian OEM (Appendix-3) Manufacturing details of Foreign OEM (Appendix-4) Service Center & Workshop (Appendix-5) Declaration Certificate (Appendix-11) Enlistment form (Appendix-12)		
22.	The tenderer has clearly mentioned in writing that business dealings with their firms have not been banned by any Govt/Private agency.		
23.	If the tenderer wants to mention any specific condition, it must be uploaded alongwith technical bid but on separate letter head and not in the tender documents. Such condition mentioned in any other document will not be given any consideration.		
24.	Security Clearance detail of Foreign Representative must be uploaded with visa and passport details. Bidder can give nomination of more than one foreign rep. for NCNC demo, trial & training but nomination cannot be changed after opening of technical bid because it requires substantial period of time for getting security clearance		
25.	Indigenous bidder must be prepared to offer the product/Eqpt for trial on short notice after hearing from the Purchaser/ TEC.		

APPENDIX – 14

ABBREVIATION OF MODEL TENDER ENQUIRY

1	DG	DIRECTOR GENERAL
2	BSF	BORDER SECURITY FORCE
3	FHQ	FORCE HEAD QUATER
4	CPP	CENTRAL PROCUREMENT PORTAL
5	MHA	MINISTRY OF HOME AFFAIR
6	NSIC	NATIONAL SMALL INDUSTRIES CORPORATION
7	MSME	MICRO ,SMALL AND MEDIUM ENTERPRISES
8	MSE	MICRO AND SMALL ENTERPRISES
9	GFR	GENERAL FINANCIAL RULE
10	NIC	NATIONAL INFORMATICS CENTER
11	QR	QUALITATIVE REQUIREMENTS
12	TD	TRAIL DIRECTIVE
13	TE	TENDER ENQUIREY
14	NIT	NOTICE FOR INVITATION OF TENDER
15	OTE	ON LINE TENDER ENQUIREY
16	AT	ACCEPTANCE OF TENDER
17	OEM	ORIGINAL EQUIPMENT MANUFACTURER
18	BOO	BOARD OF OFFICERS
19	LC	LETTER OF CREDIT
20	EMD	EARNEST MONEY DEPOSIT
21	PSD	PERFORMANCE SECURITY DEPOST
22	MRLS	MANUFACTURER RECOMMENDED LIST OF SPARES
23	CAMC	COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT
24	BG	BANK GUARANTEE
25	DGCA	DIRECTOR GENERAL OF CIVIL AVIATION
26	EUC	END USER CERTIFICATE
27	DGFT	DIRECTOR GENERAL OF FORIEGN TRADE
28	TEC	TECHNICAL EVALUATION COMMITTEE
29	DDP	DELIVERED DUTY PAID
30	SEZ	SPECIAL ECONOMIC ZONE
31	KVIC	KHADI AND VILLAGE INDUSTRIES COMMISSION
32	NCNC	NO COST NO COMMITMENT
33	PDI	PRE DELIVERY INSPECTION
34	GOI	GOVERNMENT OF INDIA
35	SMT	SPECIAL MAINTENANCE TOOLS
36	STE	SPECIAL TESTING EQUIPMENTS
37	MOF	MINISTRY OF FINANCE
38	NABL	NATIONAL ACCREDIATION BOARD FOR TESTING AND CALIBRATION LABORATORY
39	DSC	DIGITAL SIGNATURE CERTIFICATE
40	TIA	TENDER INVITING AUTHORITY
41	BOQ	BILL OF QUANTITY
42	CVC	CENTRAL VIGILANCE COMMISSION
43	AOC	AWARD OF CONTRACT
44	MSMED	MICRO SMALL AND MEDIUM ENTERPRISES DEVELOPMENT
45	SLA	SERVICE LEVEL AGREEMENT

